

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MAY 16, 2016 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 6:05 p.m. with the following present:

Mayor, Justin Ray

City Manager, Mike Castro, PhD

Council Member, Andrew Mitcham

City Secretary, Lorri Coody

Council Member, Greg Holden

City Attorney, Leah Hayes

Council Member, C. J. Harper

Council Member, Sheri Sheppard

Council Member, Tom Eustace

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Public Works Director; Bob Blevins, Director of Information Technology; and Kimberly Terrell, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

- 1. Prayer and Pledge by: Frank Maher, Assistant Fire Chief**

C. ELECTION MATTERS

- 1. Discussion with possible action to consider Ordinance No. 2016-13, canvassing the returns and declaring the results of the General Election and Special Election held on May 07, 2016 for the purpose of electing three City Council Members (Place 1, Place 4 and Place 5) and submitting to the qualified voters of the City propositions to amend the City Charter relating to banning the City's authority to use red light cameras and allowing the City to complete traffic programs started before January 1, 2016; adopting a new Home Rule Charter Section 1.09 limitations on power of Council and ordering that the Home Rule Charter is officially amended.**

Mayor Ray called the item and opened the sealed envelope containing the canvass report for the May 7, 2016 General and Special Elections for the City of Jersey Village. He instructed the members of council to open their envelopes containing the canvass report and to review same. The total number of votes received for each candidate in the General Election as reflected in the precinct returns are as follows:

<i>Name of Candidate</i>	<i>Early</i>	<i>Election Day</i>	<i>Total</i>
Councilmember Place 1			
Jill Klein	275	108	383
Andrew Mitcham	459	175	634
Councilmember Place 4			
Sheri Sheppard	419	155	574
Mike Mauriello	310	130	440

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Councilmember Place 5			
Tom Eustace	236	88	324
Bryan D. Engledow	192	71	263
Gary Wubbenhorst	312	124	436

The total number of votes received for each proposition in the Special Election as reflected in the precinct returns are as follows:

Proposition No. 1			
Yes	262	104	366
No	490	185	675
Proposition No. 2			
Yes	493	183	676
No	260	104	364

Mayor Ray read the returns aloud and announced the following:

The official canvass of the returns of the general and special elections held on May 7, 2016 reflects that the following persons were duly elected to the respective positions:

Council Member, Place 1

Andrew Mitcham

Council Member, Place 4

Sheri Sheppard

Council Member, Place 5

[No candidate received a majority]

Proposition No. 1

Was NOT approved by a majority of the qualified Voters

Proposition No. 2

Was approved by a majority of the qualified Voters

Once the Council Members had completed their review of the canvass, Mayor Ray called for a motion to approve Ordinance No. 2016-13, canvassing the returns and declaring the results of the General Election and Special Election held on May 07, 2016 for the purpose of electing three City Council Members (Place 1, Place 4 and Place 5) and submitting to

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the qualified voters of the City propositions to amend the City Charter relating to banning the City's authority to use red light cameras and allowing the City to complete traffic programs started before January 1, 2016; adopting a new Home Rule Charter Section 1.09 limitations on power of Council and ordering that the Home Rule Charter is officially amended.

Council Member Holden moved to approve Ordinance No. 2016-13, canvassing the returns and declaring the results of the General Election and Special Election held on May 07, 2016 for the purpose of electing three City Council Members (Place 1, Place 4 and Place 5) and submitting to the qualified voters of the City propositions to amend the City Charter relating to banning the City's authority to use red light cameras and allowing the City to complete traffic programs started before January 1, 2016; adopting a new Home Rule Charter Section 1.09 limitations on power of Council and ordering that the Home Rule Charter is officially amended. Council Member Harper seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

ORDINANCE NO. 2016-13

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION AND SPECIAL ELECTION HELD ON MAY 07, 2016 FOR THE PURPOSE OF ELECTING THREE CITY COUNCIL MEMBERS (PLACE 1, PLACE 4 AND PLACE 5) AND SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY PROPOSITIONS TO AMEND THE CITY CHARTER RELATING TO BANNING THE CITY'S AUTHORITY TO USE RED LIGHT CAMERAS AND ALLOWING THE CITY TO COMPLETE TRAFFIC PROGRAMS STARTED BEFORE JANUARY 1, 2016; ADOPTING A NEW HOME RULE CHARTER SECTION 1.09 LIMITATIONS ON POWER OF COUNCIL AND ORDERING THAT THE HOME RULE CHARTER IS OFFICIALLY AMENDED.

After the Ordinance passed, Mayor Ray stated the following:

This concludes the canvass of the General and Special Elections held on May 7, 2016 for the City Jersey Village with a total of 1061 voters.

Mayor Ray called the next two items (2 and 3) together.

2. Issuance of Certificate of Election to Newly Elected Officials.

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City Secretary, Lorri Coody, delivered Certificates of Election to the newly elected officials Andrew Mitcham, Council Member, Place 1; and Sheri Sheppard, Council Member, Place 4.

3. Administer Oath of Office to Elected and newly Appointed Officials.

City Secretary, Lorri Coody, administered the Oath of Office to newly elected officials Andrew Mitcham, Council Member, Place 1; and Sheri Sheppard, Council Member, Place 4.

4. Consider Ordinance No. 2016-14, ordering and calling a runoff election to be held on Saturday, June 18, 2016, for the purpose of electing at-large Councilmember Place 5; designating the polling place and appointing election officials for such election; providing the form of the ballots at such election; providing for early voting and for notice of the election; and providing for other matters relating to the election.

Lorri Coody, City Secretary, introduced the item. Background information is as follows: The City of Jersey Village conducted a General Election on May 7, 2016 for the purpose of electing a Councilmember for Place 1, a Councilmember for Place 4, and a Councilmember for Place 5.

No candidate in the race for Councilmember Place 5 received a majority of votes cast for that position. Accordingly, Section 3.04 of the City's Charter provides that in the event no candidate receives a majority of all the votes cast at such election for any position, immediately upon declaring the official results of the election, the mayor or the council shall order that a runoff election be held among the two candidates for any position to which no person was elected.

Given that no candidate in the election for Councilmember Place 5 received a majority of the votes cast in that contest, the Mayor has certified to the City Secretary that the two Councilmember Place 5 candidates who received the highest number of votes, **Tom Eustace** and **Gary Wubbenhorst**, be placed on the ballot for the runoff election.

With no discussion on the matter, Council Member Sheppard moved to approve Ordinance No. 2016-14, ordering and calling a runoff election to be held on Saturday, June 18, 2016, for the purpose of electing at-large Councilmember Place 5; designating the polling place and appointing election officials for such election; providing the form of the ballots at such election; providing for early voting and for notice of the election; and providing for other matters relating to the election. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

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The motion carried.

ORDINANCE NO. 2016-14

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ORDERING AND CALLING A RUNOFF ELECTION TO BE HELD ON SATURDAY, JUNE 18, 2016, FOR THE PURPOSE OF ELECTING AT-LARGE COUNCILMEMBER PLACE 5; DESIGNATING THE POLLING PLACE AND APPOINTING ELECTION OFFICIALS FOR SUCH ELECTION; PROVIDING THE FORM OF THE BALLOTS AT SUCH ELECTION; PROVIDING FOR EARLY VOTING AND FOR NOTICE OF THE ELECTION; AND PROVIDING FOR OTHER MATTERS RELATING TO THE ELECTION.

D. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Dorothy Starkey, 16206 Saint Helier, Jersey Village, Texas (713) 896-7911 – Ms. Starkey spoke to City Council in favor of forming a Flood Mitigation Committee.

Michael Brown, 16025 Wall, Jersey Village, Texas (713) 937-3123 – Mr. Brown spoke to City Council about the need for flood mitigation in the City.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 553-8625 – Mr. Maloy spoke to City Council concerning the April 18, 2016 Jersey Village flooding event.

Joyce Berube, 15926 Juneau, Jersey Village, Texas (713) 254-9668 – Ms. Berube spoke on behalf of Carl Jacksits concerning flood mitigation.

Fred Ziehe, 8409 Hawaii Lane, Jersey Village, Texas (713) 870-4162 – Mr. Ziehe spoke to City Council concerning flooding. He is in favor of a Flood Mitigation Committee.

Greg Nash, 16429 Wall Street, Jersey Village, Texas (713) 856-8525 – Mr. Nash spoke to City Council concerning flood data.

Bob Drafts, 15802 Jersey Drive, Jersey Village, Texas – Mr. Drafts spoke to City Council about the recent flood.

Simon Hughes, 15409 Lakeview, Jersey Village, Texas (281) 380-9001 – Mr. Hughes spoke to City Council about the recent flooding. He favors a flood study committee.

Cathy Darran, 15602 Lakeview, Jersey Village, Texas (713) 822-6920 – Ms. Darran spoke to City Council about the recent flood.

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Ken Magee, 16334 Acapulco Drive, Jersey Village, Texas (713) 937-8450 – Mr. Magee spoke to City Council about flooding.

Kam Noren, 16414 Crawford, Jersey Village, Texas (832) 433-2921 – Ms. Noren spoke to City Council about the need for a splash pad and dog park.

Ron Dupre, 16306 Lakeview Drive, Jersey Village, Texas (713) 466-9967 – Mr. Dupre spoke to City Council regarding traffic on Lakeview.

Frank Maher, 16514 Saint Helier, Jersey Village, Texas (713) 376-3151 – Mr. Maher spoke to City Council about street signs in the Village.

Nancy Yetter, 16121 Capri, Jersey Village, Texas (713) 419-3609 – Ms. Yetter spoke to City Council about resurfacing Capri Street.

E. CITY MANAGER’S REPORT

City Manager, Mike Castro, gave his monthly report as follows. As part of the report, he and the Chief of Police provided Council with an update concerning the most recent flood event. He mentioned that the information will be discussed in greater detail during the May 18, 2016 Special Session of City Council.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – March 2016, and Budget Projections as of April 2016.**
- 2. Open Records Requests – Non-Police**
- 3. Fire Departmental Report and Communication Division’s Monthly Report**
- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, Stop Sign and Speed Report, and Police Open Records Requests**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 6. Public Works Departmental Report and Street Construction Update**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Social Media Summary Report and the Parks and Recreation Departmental Report**
- 8. Report from Code Enforcement**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on April 25, 2016.**

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- 2. Consider Ordinance No. 2016-15, amending the Code of Ordinances of the City of Jersey Village, Texas by amending Chapter 2, Article IV, Division 3, Subdivision iii, Section 2-171 by adding a subsection (c) to provide for provisions concerning over the telephone credit or debit card payments; providing for severability; providing for repeal; and providing an effective date.**

ORDINANCE NO. 2016-15

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS BY AMENDING CHAPTER 2, ARTICLE IV, DIVISION 3, SUBDIVISION iii, SECTION 2-171 BY ADDING A SUBSECTION C TO PROVIDE FOR PROVISIONS CONCERNING OVER THE TELEPHONE CREDIT OR DEBIT CARD PAYMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

Council Member Mitcham moved to approve items 1 and 2 on the consent agenda. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

Nays: None

The motion carried.

G. REGULAR AGENDA

- 1. Consider Ordinance No. 2016-16, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$150,000 to increase line item 01-35-5509 from the General Fund balance in order to cover for the cost of the Debris Removal due to the substantial rainfall and subsequent flooding of homes and businesses in the City of Jersey Village.**

Isabel Kato, Director of Finance, introduced the item. Background information is as follows: On April 18, 2016 the City of Jersey Village residents and businesses suffered severe property damage from substantial rainfall and subsequent flooding. Due to this event, the Chief of the Emergency Operation for the City of Jersey Village (City Manager) approved an emergency requisition for the purpose of debris removal. This policy modified the City's normal purchasing practices to assure that, in exigent circumstances caused by a proclaimed disaster or emergency, the City is able to acquire the goods and services required to address an immediate threat to life, public health, or safety or an immediate threat of significant damage to improved public and private property. Due to our previous experience with this vendor during Hurricane Ike, City Staff contacted Ashbritt, Inc. to perform this service.

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With limited discussion on this matter, Council Member Eustace moved to approve Ordinance No. 2016-16, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$150,000 to increase line item 01-35-5509 from the General Fund balance in order to cover for the cost of the Debris Removal due to the substantial rainfall and subsequent flooding of homes and businesses in the City of Jersey Village. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

ORDINANCE NO. 2016-16

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 BY INCREASING LINE ITEM 01-35-5509 (DEBRIS REMOVAL) IN THE AMOUNT NOT TO EXCEED \$150,000.

- 2. Consider Ordinance No. 2016-17, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$10,000 to increase line items 01-25-3524 FEMA Supplies and 01-25-3525 FEMA Equipment from the General Fund balance in order to allocate \$5,000 to each of these line items.**

Isabel Kato, Director of Finance, introduced the item. Background information is as follows: Due to the April 18, 2016 Flood Event, the City had unforeseen expenditures related to this disaster. For this reason, it is necessary to request approval of budget amendments to line items 01-25-3524 FEMA Supplies and 01-25-3525 FEMA Equipment. The expenditures related to the event were: Purchase of food for City Staff and volunteers, repair of two lift stations affected by the flood and replacement of traffic cones, barricades and water meter box lids.

With limited discussion on the matter, Council Member Mitcham moved to approve Ordinance No. 2016-17, amending the General Fund Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$10,000 to increase line items 01-25-3524 FEMA Supplies and 01-25-3525 FEMA Equipment from the General Fund balance in order to allocate \$5,000 to each of these line items. Council Member Eustace seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Eustace

Nays: None

The motion carried.

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ORDINANCE NO. 2016-17

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016 BY INCREASING LINE ITEMS 01-25-3524 (FEMA SUPPLIES) AND 01-25-3525 (FEMA EQUIPMENT) IN THE AMOUNT NOT TO EXCEED \$10,000.

3. Discuss and take appropriate action concerning the creation of a committee tasked with studying flood mitigation.

Council Member, C. J. Harper, introduced the item. He told City Council that at the Monday, June 15, 2015, Regular Agenda of the City of Jersey Village Council, an item was placed to discuss and take appropriate action concerning the creation of a committee tasked with studying flood mitigation. At that time Mayor and members discussed but took no action regarding Jersey Village citizens serving on a committee and discussing flooding with the Harris County Flood Control District (HCFCD).

This item is for Council to consider allowing citizens to gather information and report back to Council regarding flood mitigation. Any contact with HCFCD would be for data and nothing more than that available by a public information request.

In completing the introduction, Council Member Harper moved that the City Council establish a committee of citizens for the express purpose of providing citizen input to the process of addressing flood mitigation efforts in Jersey Village. The focus of the committee shall be to work with City Council, and shall: (1) assist in the development (and scope) of a study of the flooding problem; (2) assist in providing more direct and detailed flooding information to City Council; and (3) support City Council in formulating viable solutions to the flooding problem. This group shall not only interact with the City Council, it shall also participate with the City Council in any meetings with the HCFCD. And, that Fred Ziehe serve as its Chairperson, with empowerment to select citizens to serve with him. There was no second on the motion.

Council discussed the need for a flood committee composed of residents from the City. They also discussed if the committee should operate under the direction of the City Council or if it should be a standalone committee outside the City. There were many good points made by residents during the Citizen Comment section of this meeting. However, composing a City Committee can get quite technical; accordingly, some members felt that a standalone coalition acting outside of the City may be more effective in lobbying State and local representatives for flood mitigation efforts. Other members felt that the Committee should work in partnership with the City. Still others felt that more time was needed to explore how the committee should be structured and that perhaps it might be better to address same during the May 18, 2016 Special Session meeting set to discuss flood mitigation.

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Discussion continued about the pros and cons of moving forward this evening or postponing the discussion until May 18.

With no further discussion on the matter, Council Member Mitcham moved to table the item. Council Member Sheppard seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Sheppard, and Eustace

Nays: Council Member Harper

The motion carried.

H. CLOSE THE REGULAR SESSION

Mayor Ray closed the Regular Session at 7:25 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 - Consultation w/Attorney and Section 551.072 - Deliberation regarding real property.

I. EXECUTIVE SESSION

- 1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, and Section 551.072, Deliberation Regarding Real Property, regarding proposed settlement offer for one Water Line Easement, being 0.0689 acres, being out of and a part of Lot 1, Block 1, Etzel Auto Mall, a subdivision recorded under Film Code Number 525014 of the Harris County Map Records and being out of the tract described in the deed to Anne M. Vaughan recorded under Harris County Clerk's File Number 20130006071, located within the City of Jersey Village, Harris County, State of Texas. *City Attorney***

J. ADJOURN EXECUTIVE SESSION

Mayor Ray adjourned the Executive Session at 7:35 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive session.

K. REGULAR SESSION CONTINUED

- 1. Discuss and take appropriate action on matters discussed in Executive Session, including consideration and possible action on Resolution No. 2016-17, approving a settlement agreement with Annie Wilmoth Vaughan A/K/A Ann M. Vaughan, Shelton M. Vaughan, Kathleen A. Vaughan, and Mission Grove Development Services, for the acquisition of a water line easement across a 0.0689 acre tract of land (Parcel 721) as part of the 290 water line project within the City of Jersey Village; making other findings related hereto; and authorizing the City Manager to execute the settlement agreement and related documents.**

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With no discussion on the matter, Council Member Holden moved to approve Resolution No. 2016-17, approving a settlement agreement with Annie Wilmoth Vaughan A/K/A Ann M. Vaughan, Shelton M. Vaughan, Kathleen A. Vaughan, and Mission Grove Development Services, for the acquisition of a water line easement across a 0.0689 acre tract of land (Parcel 721) as part of the 290 water line project within the City of Jersey Village; making other findings related hereto; and authorizing the City Manager to execute the settlement agreement and related documents. Council Member Harper seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard and Eustace

Nays: None

The motion carried.

City Attorney, Leah Hayes, left the meeting at 7:40 p.m.

L. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Eustace: Council Member Eustace had no comments

Council Member Sheppard: Council Member Sheppard thanked City Staff for their work in connection with the flooding event of April 18.

Council Member Mitcham: Council Member Mitcham had no comments.

Council Member Holden: Council Member Holden had no comments.

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Council Member Harper: Council Member Harper thanked the residents for their comments concerning flooding in the City. He stressed the need for a plan to incorporate residents into the flood mitigation process.

Mayor Ray: Mayor Ray had no comments.

Mayor Ray announced a short recess at 7:41 p.m. at which time Council Member Harper left the meeting and did not return.

Mayor Ray reconvened the meeting, with a quorum of Council present, at 7:50 p.m. and called the next item on the agenda.

M. WORK SESSION AGENDA - BUDGET ITEMS

1. Overview presented by Mike Castro, City Manager

City Manager Castro began the session by giving an overview of the overall condition of the City. He told Council about the financial condition of the City, stating that most revenues for the City are tracking with projected amounts. The General Fund is at 81% compared to last year's 79%. He also reported that there are no expenditure surprises. The golf course is at 41% compared to last year's 43%. Property tax receipts are up from last year, and sales tax receipts and charges for services are down.

Mr. Castro listed the Positive Developments as follows:

- Nearing the end of US HWY 290 acquisitions;
- Progress on long-standing Public Works issues; (SCADA system, water meters, and sewer rehab);
- Adopted a Comprehensive Plan and Impact Fees;
- Elwood and Sue construction is nearing completion;
- Completed the traffic study; and
- Continuity of operations in Parks and Recreation.

He told Council that the supplementals for FY 2016 were:

- Pool and Parks Projects;
- Golf Course Projects;
- Additional Building Official;
- Sewer Rehab;
- Traffic Calming Study;
- Nightshift Police Department differential pay; and
- Roofing/window/door repairs to City Hall.

Mr. Castro reviewed his short-term concerns with Council as follows:

- US HWY 290 Expansion and the sales tax drop coming with construction;
- Upcoming legislative session;

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- Impact of Daiken loss; and
- Comprehensive Plan/Flood Recovery/US HWY 290.

Mr. Castro outlined the FY 2017 Initiatives as follows:

- Road Map – Flood Recovery;
- Fee Review Year;
- Traffic Calming Initiatives;
- City Hall/Police/Fire Building Repairs;
- Ambulance Replacement;
- Street Sweeper;
- Continue meter replacement (year 2 of 4);
- Comprehensive Plan Initiatives; and
- Market Plan – Jersey Meadows.

His long-term concerns are:

- Maintenance of Existing Facilities;
- Legislative Activism;
- Aging Facilities (City Hall/Sewer Plant/Public Works Barn);
- Public Information Request volume; and
- Integration of long-term flood response.

His Comprehensive Plan Recommendations for FY 2016-17 are:

- City Signage/Entrances/Logo and Branding; and
- Wayfinding Signage.

City Manager Castro concluded his presentation with the following summary:

- The US 290 Expansion will enter the construction phase once the City's utilities are moved;
- The main tax impact for the expansion has yet to be realized; and
- Staff adjustments may be required to undertake the US 290 project, Comprehensive Plan Initiatives, and Flood Recovery simultaneously.

Council engaged in discussion about the need to replace the Public Work's barn. There was also discussion about the Comprehensive Plan Initiatives and City facilities.

With no further discussion, Mayor Ray called for the Departmental Presentations.

2. Departmental Presentations:

- a. **Police Department** – Eric Foerster, Chief of Police, presented budgetary information to Council about the Jersey Village Police Department. He gave an overview of the Police Department's needs. In completing his presentation, the Council engaged in discussion about reimbursements from FEMA for the cost of police overtime

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connected to the April 18, 2016 flood event. City Manager Castro explained that there are two (2) kinds of declarations for assistance: (1) a declaration for individual assistance; and (2) a declaration for public assistance. In connection with the April 18 flood event, the President has issued a declaration for individual assistance; but he has not yet issued one for public assistance. Once the President issues a declaration for public assistance, the City will be reimbursed for the expenses had in connection with the flood. However, if there is no public declaration for assistance, these expenses will not be reimbursed by FEMA. Council also had questions about the Department's LYDAR Systems and the Oxygen Cell Software.

- b. **Fire Department** – Fire Chief, Mark Bitz gave the presentation for both the Fire Department and the Communications Division. He gave background information about the departments, presenting information about staffing, departmental equipment, departmental activities; supplemental requests, and future projects.

In completing the presentation, Council engaged in discussion about fire fighter and EMS training programs.

- c. **Public Works** – Kevin T. Hagerich, Director of Public Works, gave the presentation to City Council. His presentation covered the duties and responsibilities for each of the divisions for which he is responsible: Public Works Administration; Street Department; Community Development; Solid Waste; Fleet Services; Water & Sewer & Storm Water; Capital Improvement Projects; and White Oak Bayou Joint Powers Board. Mr. Hagerich also provided information on:

- Capital Improvements Program;
- Perspective on the 2017 Operational Issues;
- US HWY 290 Update; and
- Storm Related Projects.

City Council engaged in discussion about the recommendation for the next round of street repairs.

- d. **Parks and Recreation** - Director of Parks and Recreation, Kimberly Terrell, gave the presentation for the Parks and Recreation Department. She told Council that her responsibilities are broken down into three separate areas or divisions which include Parks, Building Maintenance, and the Golf Course. She gave departmental goals for each area; listed proposed budget changes and supplementals for FY 2016/2017; and closed her presentation with long-term issues and opportunities.

Council engaged in discussion about the Comprehensive Plan Initiatives recommended by City Manager Castro in his presentation and asked if the Parks and Recreation Department would be responsible for implementing these initiatives should Council desire to move forward with same in budget year 2016/2017. Ms.

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Terrell explained that her department would implement same should it be Council's desire.

Council also discussed the option of a dog park in the upcoming budget. Ms. Terrell explained that it would be easy enough to design and implement a dog park which requires little more than fencing and water fountains. She suggested the area of the detention pond along Rio Grande Street, approximately 1.75 acres, that is not currently being utilized.

Council discussed that a dog park, while not a priority recommendation, is listed in the Comprehensive Plan. Members believed that having the dog park would improve quality of life for the residents and would be something simple to add to next year's budget given the already heavy workload for Staff. The consensus of Council was that Ms. Terrell should add the dog park as a supplemental for consideration during the budget process.

N. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 8:55 p.m.

Lorri Coody, City Secretary